

SUBJECT-COMPUTER

TERM I: - APRIL 2016 TO SEPTEMBER 2016

CLASS -I-V

BOOK:- Keyboard

Window 7 and MS office 2013 (oxford)

Class I

- Chapter 1:- A Computer
- Chapter2:- Parts of a Computer
- Chapter 3:- Uses of computer

Class II

- Chapter 1:- A Smart Machine
- Chapter2:- Parts of a Computer
- Chapter3:- Keyboard
- Chapter4:- Uses of Computers

Class III

- Chapter 1:- Operating System
- Chapter2:- More About Paint
- Chapter3:- Let's Learn K Turtle
- Chapter4:- K Turtle Commands

Class IV

- Chapter1:- Uses of Computer
- Chapter2:- Input and Output Devices
- Chapter3:- More About Window 7
- Chapter4:- More About Tux Paint
- Chapter5:- More K Turtle Commands
- Chapter6:- Formatting in Word 2013

Class V

- Chapter1:- Characteristics and Evolution of Computers
- Chapter2:- Data Devices
- Chapter3:- Objects in Word 2013
- Chapter4:- Advanced features in Word 2013
- Chapter5:- K Turtle loops and learn

BOOK:-

Keyboard

Window 7 and MS office 2013(oxford)

Class I

- Chapter4:- Know your Keyboard
- Chapter5:- Computer Mouse
- Chapter6:- Drawing for Children
- Chapter7:- Notepad and WordPad

Class II

- Chapter5:- Let's Paint!
- Chapter6:- Drawing in Paint
- Chapter7:- Let's start Word 2013

Class III

- Chapter5:- Writing and Math in K Turtle
- Chapter6:- Editing text in Word 2013
- Chapter7:- Formatting text in Word 2013
- Chapter8:- Enjoy with Tux Paint

Class IV

- Chapter7:- Features of Word 2013
- Chapter8:- Creating tables in Word 2013
- Chapter9:- Introduction to Power Point 2013
- Chapter10:- Text in Power Point 2013

Class V

- Chapter6:- Making Presentation Interesting
- Chapter7:- Starting Excel 2013
- Chapter8:- Editing cell content in Excel
- Chapter9:- First step to the internet